New Body Art Facility Permitting Guide  
*County of Santa Clara*

All Body Art practices within Santa Clara County including but not limited to tattooing, permanent makeup, and body piercings are required to be a permitted Body Art Facility. Each permitted Body Art Facility needs to go through a plan check process with the Department of Environmental Health (DEH) in accordance with [The Safe Body Art Act](https://www.sccgov.org/content/protecting-santa-clara-county-residents-the-safe-body-art-act) and Santa Clara County Local Ordinance.

To obtain Body Art Facility Approval with Santa Clara County you must submit the following items:

- **Phase I: Plan Check**
  1. **Body Art Plan Check Application Form**: Fillable Application.
  2. **Site Plan and Schedule of Finishes**: Follow [Body Art Facility Plan Check Guidelines](https://www.sccgov.org/content/protecting-santa-clara-county-residents-the-safe-body-art-act).
    - Submit facility site plan
    - Schedule of finishes (Floors, walls, ceiling material, etc.).
    - Photos of existing facility if available.
  3. **Infection Prevention Control Plan**: Fillable form.
  4. **Permanent Body Art Facility Application**: Fillable Application.
  5. **Body Art Practitioner’s Application Package (If applicable)**: If practitioner does not have an existing Body Art Practitioner’s permit submit application package following [Application Guide](https://www.sccgov.org/content/protecting-santa-clara-county-residents-the-safe-body-art-act).
  6. **Body Art Consent Forms and Aftercare Instructions**: Consolidated Body Art consent form and aftercare instructions.
  7. **Approved Sharps Waste Disposal**: Pickup (Sharps waste drop-off not allowed).

- **Plan Check Fee/Invoice**: Once submitted, the applicant will be invoiced the Body Art Plan Check Review Fee determined by the scale of the project:
  - New Construction on Body Art Facility [<4 hrs] $916
  - Tenant Improvement on Body Art Facility [<2 hrs] $458

- **Construction Final Inspection**: Body Art Plan Check Application Packet will be reviewed for compliance. If it is determined that the items submitted for the proposed Body Art Facility meets standards, a construction final inspection will be scheduled. All items required to operate a Body Art Facility will need to be available for the final inspection (single-use needles, PPE, disinfectant, machine, etc). If the final construction inspection confirms that the construction standards for a Body Art Facility are met, the business will be **APPROVED TO OPERATE** contingent upon payment of the invoiced **Body Art Facility Permit Fee** of **$400**.

***Please submit all the required items via email to SWPadmin@cep.sccgov.org or in-person with an appointment scheduled with a DEH inspector.***

Body Art Facilities will be billed on an annual basis and are subject to an annual inspection by Santa Clara County DEH. *Operating in an illegal facility and/or without a permit is a misdemeanor and subject to penalty.*

Any questions, please contact us via email at SWPadmin@cep.sccgov.org or by phone at (408) 918-3400.